



TOWN OF DIGHTON

Finance Committee

Wednesday, May 14, 2025, 6:00 p.m.

Old Town Hall and via Zoom

1111 Somerset Avenue

Dighton, MA 02764

RECEIVED

Town Clerk-Dighton, MA

MAY 12 2025

Time: 3:20 PM

By: SC

Join Zoom Meeting

<https://us02web.zoom.us/j/89590980580?pwd=2C17T1iFU8WAcCX7B1Ip5Flb7eHObk.1>

Meeting ID: 895 9098 0580

Passcode: 857352

AGENDA:

1. Call to Order
2. Pledge of allegiance

6:00 P.M.

Board of Selectmen/Finance Committee Joint Meeting

3. Review/Discuss/Act: FY2026 Budget Recommendations
4. Review/Discuss/Act: Annual Town Meeting Warrant Recommendations
5. Review/Discuss/Act: Reserve Fund Transfer Request
 - a. Assessor's Department
6. Adjournment

***This Agenda is subject to Revisions and additions up until meeting time.**



TOWN OF DIGHTON

REQUEST FOR TRANSFER FROM THE RESERVE FUND

4-22-2025

Date

To the Finance Committee of the Town of Dighton, request is hereby made for the following transfer from the Reserve Fund in accordance with Ch. 40, Sec. 6 of the Massachusetts General Laws:

1. Amount requested: \$ 5,576.00

2. To be transferred to: 010-0-155-0000-70-5303 Network Support

3. Present balance in the appropriation: 0

4. The amount requested will be used for (give specific purpose):

To implement the Boat Excise Tax module in our Vadar system

5. This expenditure is extraordinary and/or unforeseen for the following reasons:

Our previous biller is no longer accepting boat excise billing


Signature of Department Head

Action of Finance Committee

Date of Meeting 5-14-25

Number present and voting

Transfer voted in sum of \$

Transfer disapproved

Signature

Chairman, Finance Committee

This form should be submitted in triplicate to the Finance Board. Request should be made and transfers voted before any expenditure is incurred in excess of the appropriation.

VADAR® Systems, Inc.

Date: 3/29/2025

Pricing Proposal
Financial Software Proposal for Dighton, MA

One Time Set Up Charges:

File Set-Up/Installation
Data Migration** Hybrid Conversion - IMPORTANT notes below

Subtotal One Time Charges:

Software Licenses & Support Charges:

Boat Excise - Billing/Collection

Annual Software & Support Subtotals:

Annual Totals Before Discount:

Current Client Discount:

	Year 1	Year 2	Year 3
Acquisition	\$ 1,990.00	\$ -	
	\$ 2,990.00		
	\$ 4,980.00	\$ -	

	Year 1	Year 2	Year 3
Acquisition	\$ 1,990.00	\$ 990.00	\$ 990.00
Annual Support	\$ 1,990.00	\$ 990.00	\$ 990.00
	\$ 6,970.00	\$ 990.00	\$ 990.00
	\$ 1,394.00		

Annual Totals - Traditional Acquisition:

Annual Totals - 3 Year Payment Plan (0% interest):

	FY 26	FY 27	FY 28	3 Yr. Total	Payment Option #1	Payment Option #2
Year 1	\$ 5,576.00	\$ 990.00	\$ 990.00	\$ 7,556.00		
	\$ 2,518.67	\$ 2,518.67	\$ 2,518.67	\$ 7,556.00		

Additional Notes:

This proposal is reflective of a three (3) year contract
Above pricing includes one (1) on-line, webinar training via the Internet only.
No manual data entry included
Proposal valid through 6/30/2025

****HYBRID DATA CONVERSION - please read and review below - IMPORTANT:**

Above pricing includes the following data migration services for boat excise: balance carry forward data and customer/owner information only
No historical financial/transaction conversion included

It shall be the sole and exclusive responsibility of the Town to provide VADAR with any and all data containing customer information and balance information in any and all available formats
VADAR shall make a "best effort" to electronically convert any data provided by the Town. VADAR can not and will not warrant what data, if any, can be converted
VADAR shall then provide converted data back to the Town in the form of spreadsheets for the Town to review, reconcile, and edit as necessary
The Town shall have sole and exclusive responsibility for providing ALL REQUIRED final, confirmed data back to VADAR in the supplied spreadsheet templates
VADAR shall then convert the FINAL and CONFIRMED data spreadsheet templates provided by the Town into the VADAR boat excise application for "go-live" processing
The Town assumes full responsibility and liability for all data provided to VADAR for conversion and the Town agrees to manually enter, correct, or edit any data discrepancies that may be present
VADAR shall, in good faith, assist the town in isolating data discrepancies to be corrected by the Town
Future Years' Billings: For additional years' future billing purposes, VADAR will not support the EV Police Boat File

The Town has two options:

The Town must utilize the VADAR automated year end roll over for boat excise; or
VADAR can export year end information in excel for the Town to reconcile/edit and supply back to VADAR for future billing
Additional data migration services provided on a project basis

VADAR®
SYSTEMS
EST. 1996

TOWN OF DIGHTON
FY2025 FIN COM RESERVE FUND
010-0-132-0000-70-5780

BEGIN BALANCE		\$ 50,000.00		Cost	Dept / Acct. #	Reasoning
	11/13/24	\$ 7,000.00	\$	7,000.00	010-1-422-0000-25-5892	to complete highway second bathroom
	03/11/25	\$ 14,800.00	\$	14,800.00		422 Repair Loader (center pins)
	03/11/25	\$ 1,000.00	\$	1,000.00		549 ADA Professional & Technical
	05/14/25	\$ 5,576.00	\$	5,576.00	010-0-155-0000-70-5303	Vadar- Boat Excise

TOTAL EXPENSED \$ 28,376.00

EOY BALANCE	\$ 21,624.00
--------------------	--------------

