

Wednesday, February 8, 2023 at 1 pm, Old Town Hall, 1059 Somerset Ave

Attendance: Chairman T. Ferry, J. Allie, J. Hoye, A. Collard, J. DeArruda, Town Administrator M. Mullen, Town Accountant S. Amaral, Director B. Powell

1. Meeting called to order

**Motion to take financials out of order:** Hoye; second Allie; unanimous

2. Minutes of previous meeting

**Motion to accept minutes:** Collard; Second, Hoye; unanimous

3. Bristol Elder Services Report

- Evidence-based falls training is evolving, and communication with programs people may have more information about accessibility to and availability of the resource.
- Surveys: Consumer Satisfaction Survey of Providers, Family Caregiver Support Program, Information and Referral Department.
- Legislative: Spouses As Caregivers, and Rate Setting Process

4. Directors Report

5. Old Business

- SCSAP (Senior Community Service Employment Program) and COA actively looking for participants for program
- COA and Prime Time Union positions pay grade/rate is being negotiated for new contract
- Strawberry Vine Newsletter postmaster and printing cost has increased again

6. New Business

- Trista Tate, Prime Time Program Manager approved as signatory
- Earl Dias carpet cleaning estimate
- FY 24 Budget COA 541 and Prime Time 542 preliminary complete, appt. with M. Mullen and S. Amaral Monday, February 6, 2023
- FY 24 COA 541/Prime Time 542 Budget-salaries figured without pay increase
- Board of Selectmen have asked for 2022 Annual Report. Deadline April 3, 2023
- Town Accountant/Town Admin to discuss Prime Time year to date Revenue/Expense Analysis with Board COA members: Set a new meeting on Feb. 15, 1 p.m., 1111 Somerset Ave.

7. Public input

8. Adjournment

**Motion to adjourn:** Hoye; Second, Allie