

DIGHTON PUBLIC LIBRARY
JOINT SPECIAL MEETING OF THE
LIBRARY BUILDING COMMITTEE AND
LIBRARY BOARD OF TRUSTEES

May 22, 2025
4:00 PM

This meeting was a hybrid meeting in person and available via the Zoom Conferencing platform.

Call to Order of the Library Building Committee: Co-Chairman Ken Pacheco called the Library Building Committee meeting to order at 4:01 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ron O'Connor (Co-Chair), Ken Pacheco (Co-Chair), Jim Aguiar, Pat Gailes, Jonathan Gale, Britt Grealish-Rust, Mark Procknik, and Ralph Vitacco. Marc Tavares joined the meeting via Zoom.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Call to Order of the Library Board of Trustees: Chairman Ron O'Connor called the Library Board of Trustees meeting to order at 4:02 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ron O'Connor (Chair) and Ann Meitzen. Rita Araujo joined the meeting via Zoom.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Pledge of Allegiance: Building Committee members and Library Trustee members recited the Pledge of Allegiance.

Review, discuss, act on bids received regarding flooring

- Building Commissioner Jim Aguiar presented the Committee with one flooring bid from East Bay Floor Covering totaling \$54,900 and another flooring bid from J. & J. Floor Covering Outlet totaling \$47,190, stating that both bids were solicited and reviewed by Granite City Partners and include the purchase and installation of the carpet and flooring samples the Committee selected at their previous meeting to the agreed upon floor plan. Jim Aguiar recommended the bid be awarded to J. & J. Floor Covering Outlet, stating that \$48,000 had been budgeted for flooring installation.

- Pat Gailes moved to approve J. & J. Floor Covering Outlet as the recipient of the flooring bid totaling \$47,190 for the Library. Jonathan Gale seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grelish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to approve J. & J. Floor Covering Outlet as the recipient of the flooring bid for the Library.

Review, discuss, act on bids regarding electrical work

- Building Commissioner Jim Aguiar stated that the HVAC system is fully energized, but the Town Electrician will not be able to dedicate time to the other electrical needs that remain for the building. Jim Aguiar reported to the Committee the bid request for the electrical work for the building, stating that the scope of the work is open-ended and on-call by nature, listing the work to be done and that the value of the on-call assignment is expected to exceed \$10,000 but will not exceed \$25,000. Jim Aguiar reported to the Committee that J.C. Lentile Electric Service, Inc. responded to the bid request.
- Jonathan Gale moved to approve J.C. Lentile Electric Service, Inc. as the recipient of the electrical bid up to \$25,000 for the Library. Pat Gailes seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grelish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to approve J.C. Lentile Electric Service, Inc. as the recipient of the electrical bid up to \$25,000 for the Library.

- Building Commissioner Jim Aguiar presented the Committee with the lightning schedule as designed by Granite City Partners using the light fixtures selected by the Library Director Mark Procknik with assistance from Historic Commission Chair Pat Gailes to preserve the historic nature of the building's interior. Jim Aguiar stated that Granite City Partners took these selected light fixtures out to bid and presented the Committee with one bid from Granite City Electric Supply, Inc. totaling \$37,256.67 and Northeast Electrical totaling \$29,806. Jim Aguiar stated that \$40,000 was budgeted for these light fixtures and that the quote from Northeast Electrical does not include freight, but the quote from Granite City Supply does include freight. Pat Gailes asked how much the freight cost, to which Jim Aguiar replied that the freight was not listed, but he estimated that shipping may cost around \$3,000. Jim Aguiar also stated that the remaining budgeted funds will go towards light fixtures in other areas, like the restrooms.
- Jonathan Gale asked if the lights were dimmable, to which Jim Aguiar stated that they were. Britt Grealish-Rust asked if these light fixtures provided enough light for their respective rooms, to which Jim Aguiar stated that the lighting meets the lumens count as tested by Granite City Partners to ensure that proper lighting levels were met. Co-Chair Ron O'Connor suggested using table lamps to add extra lighting for reading if necessary. Jonathan Gale asked about lead time, to which Jim Aguiar responded that the lead time is four weeks. Jonathan Gale asked if it would be possible to pick up the lighting fixtures ourselves in order to forgo the freight charges but cautioned that they may be fragile and would not want them to break during transit.
- Pat Gailes moved to approve Northeast Electrical as the recipient of the light fixtures bid totaling \$29,806 plus freight for the Library. Jonathan Gale seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to approve Northeast Electrical as the recipient of the light fixtures bid for the Library.

- Pat Gailes moved to put Jim Aguiar and Mark Procknik in charge of decisions regarding the shipping of the Library light fixtures. Britt Grealish-Rust seconded.
 - Ron O'Connor: Aye
 - Ken Pacheco: Aye
 - Jim Aguiar: Aye
 - Pat Gailes: Aye
 - Jonathan Gale: Aye
 - Britt Grealish-Rust: Aye
 - Mark Procknik: Aye
 - Marc Tavares: Aye
 - Ralph Vitacco: Aye
- The motion carried, and the Building Committee voted to put Jim Aguiar and Mark Procknik in charge of decisions regarding the shipping of the Library light fixtures.

Review, discuss, act on invoices

- Mark Procknik requested payment for one invoice from NorthStar totaling \$107,500, stating that \$84,500 be used from the remaining HVAC grant funds and \$23,000 from CPC funds.
- Ann Metzen moved to pay \$84,500 of the \$115,500 NorthStar invoice with the remaining HVAC grant funds. Rita Araujo seconded.
 - Ron O'Connor: Aye
 - Rita Araujo: Aye
 - Ann Metzen: Aye

The motion carried, and the Library Trustees voted to pay \$84,500 of the \$115,500 NorthStar invoice with the remaining HVAC grant funds.

Discussion regarding poison ivy on premises

- Building Commissioner Jim Aguiar stated to the Committee that the rear of the building contained a lot of poison ivy as per the Town Electrician. A discussion ensued, and the Committee agreed to approach the Highway Department Superintendent for possible remedies. Co-Chair Ken Pacheco volunteered to speak with him and report back on the conversation at the Committee's next meeting.

Adjournment

- Pat Gailes moved to adjourn the Library Building Committee meeting. Jonathan Gale seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grelish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee meeting adjourned at 4:52 PM

- Ann Meitzen moved to adjourn the Library Trustee meeting. Rita Araujo seconded.

Ron O'Connor: Aye

Rita Araujo: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustee meeting adjourned at 4:52 PM