

DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
August 10, 2023
6:00 PM
Youth Services Room, Dighton Town Hall

This meeting was a hybrid meeting and open to the public through the Zoom Conferencing platform.

Call to Order Trustee Meeting Started at 6:06 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

Roll Call – In-person participants: Ron O’Connor, Chair; Rita Araujo, trustee; Ann Meitzen, trustee; Jocelyn Tavares, library director

With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible. The meeting is recorded.

Ann moved to approve the minutes of July 13. Rita seconded.

Ron O’Connor: Aye
Rita Araujo: Aye
Ann Meitzen: Aye
Motion carries.

Old Business

- Update on 207 Main Street:
 - Governor Healy signed the Fiscal Year 2024 budget today, and the Dighton Public Library is being granted \$175,000 for the purpose of Furnishings, Fixtures and Equipment and books uncensored.
 - On August 16, the reworked Cultural Facilities Fund grant is due. At last building committee meeting, the committee agreed to keep pursuing funding for the HVAC system.
 - The town recently procured on an on-call electrician and on-call plumber. The town is going out to bid for architectural and professional services.
 - Ron asked about the columns on 207 Main Street. It is our memory that the Building Commissioner will be addressing this at an Historical Commission meeting.
 - Ron will send correspondence on behalf of the Trustees to Representative Haddad and Senator Pacheco
- Jocelyn is still working on the ARIS report. It will be done for next week for the Chair to sign.

New Business

- Statistics: Jocelyn presented a graph and not the usual presentation. Things are looking up.
- No one was in attendance from the Historical Commission. This item is on the agenda for the Commission to introduce the concept of the time capsule being on display at 207 Main Street, as well as have an historical marker at Smith Memorial Hall.
- Labor Day weekend hours. We are historically closed on the Saturday of Labor Day weekend. The following weekend is the Firecracker Festival, and we are planning to be open that Saturday the 9th. The Friends will have a table at the Firecracker Festival.

Ann moved to close the library on September 2 and 4 for the Labor Day holiday. Rita seconded.

Ron O'Connor: Aye
Rita Araujo: Aye
Ann Meitzen: Aye
Motion carries.

- Acceptable Use Policy: Ron asked if anything was missing or if we should add anything that other libraries have added to their policies. Ron cited Mass General Law and the Library Bill of Rights to be added to policies, even as a footer to current policies and link.
 - There was discussion of the relevance of having an apparel clause
 - There was discussion on the consequences of a person not leaving if they were asked to.
 - Ron asked about the court ruling in public meetings and how that opinion may affect public spaces. The court ruling did not address the issue that specifically.
 - Ron asked about library grounds definition and if town hall has a similar policy. Jocelyn said that there was a policy for the town hall, but they are also revisiting that policy. We will wait until a town-wide policy is created.
 - A list of policies will be put on the next agenda.
- Building Commissioner email. Jocelyn spoke with Youth Services about the possibility of moving Early Childhood programming to Old Town Hall. There is not a lot of room to accommodate families with young children that participating in activities in the Children's Room. The downside is that families are not able to access the library collection. We want to develop a plan for strollers and car seats at 207 Main Street.
- Youth Services will be doing a summer storytime with Dighton's Parent-Teacher Organization on Saturday, August 12. We need to close Youth Services during the story time due to staffing.
- Discussion of the two in person Orientations for Trustees. There is a plan to do a virtual one.

Questions/Input Friends

- Friends met this past Monday and will meet on August 24. The last meeting was a planning meeting for the Golf Tournament fundraiser.
- Rita mentioned that she had been regularly attending Friends meetings, and the discussion led to asking if Rita would be willing to serve as the Trustee liaison to the Friends of the Dighton Public Library.
Ann moved to make Rita a Trustee liaison to the Friends. Ron stepped down to second.

Ron O'Connor: Aye
Ann Meitzen: Aye
Rita Araujo: Abstain
Motion carries.

Personnel Correspondence Upcoming Programs

- Summer reading is close to the end. Ron asked about Read Across Massachusetts email he received, scheduled last week of September. Discussed newly scheduled programs for the fall.

- Mention of making sure the Trustee by-laws include language about a liaison to the Friends of the Dighton Public Library.

Discussed next meeting date: September 14, 2023

Adjournment

Rita moved to adjourn. Ann seconded.

Ron O'Connor:	Aye
Rita Araujo:	Aye
Ann Meitzen:	Aye
Motion carries.	

Meeting adjourned at 6:54.

Documents Referenced:

Minutes
Statistics
Acceptable Use Policy
Email from the Building Commissioner