

**DIGHTON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES**  
**September 7, 2023**  
**6:00 PM**  
**Zoom**

*This meeting was a hybrid meeting and open to the public through the Zoom Conferencing platform.*

Call to Order Trustee Meeting Started at 6:06 PM

This was a virtual meeting with adequate and accessible access through Zoom.

Roll Call – Ron O’Connor, Chair; Rita Araujo, trustee; Jocelyn Tavares, library director

Not present: Ann Metizen

With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible. The meeting is recorded.

- Ron expressed appreciation for 15 years of service as library director. Rita added her thanks and congratulations as well.

Rita moved to accept resignation of Jocelyn Tavares as library director effective September 30, 2023. Ron stepped down to second.

Ron O’Connor:       Aye  
Rita Araujo:         Aye  
Motion passes.

- Ron presented a draft posting of the library director position. He reviewed the content with the Human Resources Coordinator and the Town Administrator. Rita asked about benefits for the position.
  - Ron was hopeful to be able to start reviewing candidates by September 28
  - Discussed adding Interview Team to be added to the September 14 agenda

Rita moved to accept the job posting as presented. Ron stepped down to second.

Ron O’Connor:       Aye  
Rita Araujo:         Aye  
Motion carries.

- Ron introduced the draft job description. He recommended the entire board of trustees review it and vote for next meeting. Ron asked for confirmation of the population of Dighton.
  - Ron thought this review of the job description may hold the entire job posting
  - Earliest the board could have this meeting would be Wednesday, September 13.
  - Jocelyn will post a zoom meeting on Wednesday at 9:00 for the review of the job description.

## Adjournment

Rita moved to adjourn. Ron stepped down and seconded.

Ron O'Connor:      Aye  
Rita Araujo:        Aye  
Motion carries.

Meeting adjourned at 6:25

## Documents Referenced:

Library Director job posting - draft  
Library Director job description - draft