

**DIGHTON PUBLIC LIBRARY
JOINT MEETING OF THE
LIBRARY BUILDING COMMITTEE AND
LIBRARY BOARD OF TRUSTEES**

November 17, 2025

2:00 PM

This meeting was a hybrid meeting in person and available via the Zoom Conferencing platform.

Call to Order of the Library Building Committee: Co-Chairman Ken Pacheco called the Library Building Committee meeting to order at 2:00 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ron O'Connor (Co-Chair), Ken Pacheco (Co-Chair), Pat Gailes, Jonathan Gale, and Mark Procknik.
- Ralph Vitacco joined the meeting via Zoom.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Call to Order of the Library Board of Trustees: Chairman Ron O'Connor called the Library Board of Trustees meeting to order at 2:01 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ron O'Connor (Chair) and Rita Araujo.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Review, discuss, act on floor grille samples

- Pat Gailes presented several floor grille samples from The Home Depot and Reggio Register to the Committee. Pat Gailes recommended the Classic Scroll design from The Home Depot because it is the closest to the historic design of the wall grilles for the building and recommended the Brush Nickel coloring for the Reading Room and Black coloring for the remaining grilles. Pat Gailes also stated that the grilles that are not visible to the public do not need to be replaced.
- The Building Committee reached a consensus to go with the grille design and colorings that Pat Gailes recommended. No vote was taken.

Review, discuss, act on tread samples for the exterior ramp and stairs

- ADA Coordinator Jonathan Gale reported to the Committee that the tread samples have not come in yet, but when they do, he will bring them to Library Director Mark Procknik for review. Town Administrator Ralph Vitacco recommended that Mark Procknik be empowered with the authority to make the decision on behalf of the Committee regarding which tread to use for the ramps and stairs.
- Pat Gailes moved to allow Library Director Mark Procknik to make a decision on the tread samples for the stairs and ramps on behalf of the Library Building Committee.

Jonathan Gale seconded.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Mark Procknik: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to allow Library Director Mark Procknik to make a decision on the tread samples for the stairs and ramps on behalf of the Library Building Committee.

- Rita Araujo moved to allow Library Director Mark Procknik to make a decision on the tread samples for the stairs and ramps on behalf of the Library Building Committee. Ron O'Connor stepped down to second.

Ron O'Connor: Aye

Rita Araujo: Aye

- The motion carried, and the Library Trustees voted to allow Library Director Mark Procknik to make a decision on the tread samples for the stairs and ramps on behalf of the Library Building Committee.

Review, discuss, act on invoices

- Co-Chair Ken Pacheco presented two invoices from Homans Associates totaling \$197.40.
- Pat Gailes moved to pay the invoices totaling \$197.40 with the Library Special Article.

Ken Pacheco stepped down to second.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Mark Procknik: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to pay the invoices totaling \$197.40 with the Library Special Article.

Approve minutes of the October 16, 2025 and October 29, 2025 meetings

- Pat Gailes moved to approve the minutes of the October 16, 2025 and October 29, 2025 meetings. Mark Procknik seconded.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Mark Procknik: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to approve the minutes of the October 16, 2025 and October 29, 2025 meetings with Jonathan Gale abstaining from approving the minutes of the October 16, 2025 meeting due to his absence from said meeting.

- Rita Araujo moved to approve the minutes of the October 16, 2025 and October 29, 2025 meetings. Ron O'Connor stepped down to second.

Ron O'Connor: Aye

Rita Araujo: Aye

The motion carried, and the Library Trustees voted to approve the minutes of the October 16, 2025 and October 29, 2025 meetings.

Adjournment

- Pat Gailes moved to adjourn the Library Building Committee meeting. Jonathan Gale seconded.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Mark Procknik: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee meeting adjourned at 2:31 PM.

- Rita Araujo moved to adjourn the Library Trustee meeting. Ron O'Connor stepped down to second.

Ron O'Connor: Aye

Rita Araujo: Aye

The motion carried, and the Library Trustee meeting adjourned at 2:31 PM.

Documents and Exhibits Used During the November 17, 2025 Meeting:

- Samples of floor grilles provided by Pat Gailes from The Home Dept and Reggio Register